**QRG – RHY Aftercare Plans (Assessments)**

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**WHAT IS A QRG** – QRG stands for **Quick Reference Guide**. Quick Reference Guides are short 1-8 page documents that provide concise practical information and advice on specific topics. Sometimes known as “cheat sheets” quick reference guides are designed for users who know the material or task but need something in front of them to remind them of the steps.

**WHO THIS GUIDE IS FOR** – This guide can be used by RHY Case Managers and System Administrators for Aftercare Plans (assessments) completed post project exit for certain RHY projects in HMIS.

**ABOUT RHY AFTERCARE REQUIREMENTS FROM HUD**

*The RHY Program HMIS Manual – A Guide for HMIS Users and System Administrators*, identifies the requirement to capture aftercare plans for the following RHY project types:

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<tr>
<th>RHY Type</th>
<th>Description</th>
<th>HMIS Project Type</th>
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</thead>
<tbody>
<tr>
<td>BCP-ES</td>
<td>Basic Center Program – Emergency Shelter</td>
<td>ES</td>
</tr>
<tr>
<td>BCP-P</td>
<td>Basic Center Program – Homeless Prevention</td>
<td>HP</td>
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<tr>
<td>MGH</td>
<td>Maternity Group Homes (for Pregnant and Parenting Youth)</td>
<td>TH</td>
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<td>TLP</td>
<td>Transitional Living Program</td>
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<td>DEMO</td>
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Aftercare per the RHY Rule [45 CFR §1351] means additional services provided beyond the period of residential stay that offer continuity and supportive follow-up to youth served by the program. Aftercare entries are those entered from the date of project exit up to 180 days (6 months) after the date of exit.

Each client must have at least one Aftercare record entered indicating if aftercare was provided (yes/no/client refused). If no aftercare was provided enter the information date as the date of project exit and “no” to aftercare was provided.
HOW TO CREATE RHY AFTERCARE PLAN (ASSESSMENTS) IN HMIS

Requirements and Limits

- RHY Aftercare Plans is synonymous with HMIS’s Post-Exit Assessment.
- In KCMETRO HMIS all RHY Programs requiring Aftercare Plan (assessments)
  - have been set to accept these assessments up to 6 months from project exit.
  - allow for unlimited number of aftercare assessments.
- A standard Project Exit Assessment is required before any Aftercare Plan assessments are completed.

How To – Add an Aftercare Assessment

STEP 1 – Go to the Enrollment Member Summary page and click on the Status for the exited program you want to create the Aftercare Plan assessment for and click on Post-Exit.
STEP 2 – Complete the Post-Exit Assessment Workflow and Save

- If Aftercare Was Provided is No or Client Refused the Identify the primary way(s) it was provided does not appear.
- The following options are available for Identify the primary way(s) it was provided:

  - Once saved the following workflow completion screen appears.
How to – View Aftercare Assessments Completed

STEP 1 – Go to the HUD Assessments Dashboard and select the HUD RHY Dashboard icon

STEP 2 – The screenshot below identifies that 2 Post-Exit assessments were identified for this client.

- Post-Exit Assessments are included in the RHY Exit Assessment group.
FOR ADDITIONAL INFORMATION ON RHY AND AFTERCARE PLANS